

UNITED STATES OF AMERICA  
DEPARTMENT OF TRANSPORTATION  
FEDERAL AVIATION ADMINISTRATION

# Air Agency Certificate

*Number* 1GOR955B

*This certificate is issued to*

GAR-MRO SERVICES, INC.

*whose business address is*

7760 CASCADE AVENUE  
WEST DES MOINES, IOWA 50266

*upon finding that its organization complies in all respects  
with the requirements of the Federal Aviation Regulations  
relating to the establishment of an Air Agency, and is  
empowered to operate an approved* REPAIR STATION

*with the following ratings:*


LIMITED ACCESSORY  
LIMITED RADIO (03/19/2013)  
LIMITED INSTRUMENT (03/19/2013)  
LIMITED NONDESTRUCTIVE INSPECTION, TESTING, AND PROCESSING (06/12/2019)

*This certificate, unless canceled, suspended, or revoked,  
shall continue in effect* INDEFINITELY

*Date issued:*

JUNE 26, 2012

*By direction of the Administrator*

  
LARRY L. ARENHOLZ  
MANAGER, DSM FSDO

This Certificate is not Transferable, AND ANY MAJOR CHANGE IN THE BASIC FACILITIES, OR IN THE LOCATION THEREOF,  
SHALL BE IMMEDIATELY REPORTED TO THE APPROPRIATE REGIONAL OFFICE OF THE FEDERAL AVIATION ADMINISTRATION

---

Any alteration of this certificate is punishable by a fine of not exceeding \$1,000, or imprisonment not exceeding 3 years, or both



U.S. Department  
of Transportation  
**Federal Aviation  
Administration**

Aviation Safety  
Des Moines Flight Standards District Office

3753 SE Convenience Blvd.  
Ankeny, IA 50021  
(515) 289-3840

November 26, 2024

Mike Shojaat  
GAR-MRO Services, Inc.  
7760 Cascade Avenue  
Des Moines, Iowa, 50266

Sent Via Email: [mms.shojaat@garinc.com](mailto:mms.shojaat@garinc.com)

Dear Mr. Schojaat,

Subject: New Director of Quality Assurance - Boddicker

This letter is to inform you that the Certificate Holding District Office (CHDO) has received your notification that Mr. Matt Boddicker has replaced Mr. Doug Keller as the Director of Quality Assurance for your 14 CFR 145 repair station (1GOR955B). The CHDO records and Operations Specification A007 have been amended to reflect the personnel changes.

Sincerely,

**BARTON J.  
VAN HEUVELN**

Digitally signed by BARTON  
J. VAN HEUVELN  
Date: 2024.11.26 11:43:37  
-06'00'

Bart Van Heuveln  
Principal Inspector, Avionics  
Des Moines Flight Standards District Office

Table of Contents

Part A

	HQ CONTROL DATE	EFFECTIVE DATE	AMENDMENT NUMBER
001 Issuance and Applicability	05/10/2024	10/09/2024	5
002 Definitions and Abbreviations	12/14/2017	10/09/2024	3
003 Ratings and Limitations	04/03/2017	10/09/2024	8
004 Summary of Special Authorizations and Limitations	09/23/1998	10/09/2024	3
007 Designated Persons	09/08/2021	11/26/2024	9
449 Drug and Alcohol Testing Program	08/30/2021	10/09/2024	4

**A001 . Issuance and Applicability**

**HQ Control: 05/10/2024**

**HQ Revision: 05g**

a. These operations specifications are issued to GAR-MRO SERVICES, INC., a Repair Station located in the United States, pursuant to 14 CFR Part 145, § 145.53(a). The repair station certificate holder shall conduct operations in accordance with 14 CFR Part 145 and these operations specifications.

The certificate holder's address:

Fixed Location:  
7760 Cascade Avenue  
West Des Moines, Iowa 50266

- b. The holder of these operations specifications is the holder of certificate number 1GOR955B and shall hereafter be referred to as the "certificate holder".
- c. These operations specifications are issued as part of this repair station certificate and are in effect as of the date approval is effective. This certificate and these operations specifications shall remain in effect until the certificate for a repair station that is located in the United States is surrendered, suspended, or revoked.
- d. The repair station specified on these operations specifications performs maintenance and/or an alteration of aircraft and/or aeronautical products under a Bilateral Aviation Safety Agreement (BASA).
- e. The certificate holder is authorized to use only the business name which appears on the certificate to conduct the operations described in subparagraph a.

1. Issued by the Federal Aviation Administration.
2. These Operations Specifications are approved by direction of the Administrator.



Digitally signed by Barton J Van Heuveln, Principal Avionics Inspector (CE01)  
[1] EFFECTIVE DATE: 10/9/2024, [2] AMENDMENT #: 5  
DATE: 2024.10.09 10:23:28 -05:00

3. I hereby accept and receive the Operations Specifications in this paragraph.

A handwritten signature in black ink, appearing to read "Mike Shojaat", written over a horizontal line.

Mike Shojaat, FAA Accountable Manager, 145

10-16-2024

Date

**A002 . Definitions and Abbreviations**

**HQ Control: 12/14/2017**

**HQ Revision: 05d**

Unless otherwise defined in these operations specifications, all words, phrases, definitions, and abbreviations have identical meanings to those used in 14 CFR and 49 U.S.C., as cited in Public Law 103-272, as amended. Additionally, the definitions listed below are applicable to operations conducted in accordance with these operations specifications.

<b>BASA</b>	The Bilateral Aviation Safety Agreement (BASA) is an executive agreement concluded between the United States and a foreign country for the purpose of promoting aviation safety; also known as an Agreement for the Promotion of Aviation Safety.
<b>Certificate Holder</b>	In these operations specifications, the term "certificate holder" means the holder of the repair station certificate described in these operations specifications in Part A paragraph A001 and any of its officers, employees, or agents used in the conduct of operations under this certificate.
<b>CAAS</b>	Civil Aviation Authority of Singapore
<b>CFR</b>	Code of Federal Regulations
<b>Class Rating</b>	As used with respect to the certification, ratings, privileges of airframes, powerplants, propellers, radios, instruments, and accessories within a category having similar operating characteristics.
<b>EASA</b>	European Aviation Safety Agency
<b>EASA Accountable Manager</b>	The manager who has corporate authority for ensuring that all maintenance required by the customer can be financed and carried out to the standard required by the EASA full-member Authority.
<b>EU</b>	European Union
<b>Exemption</b>	An authorization that permits an alternate means of compliance with a specific CFR. The exemption must meet the procedural requirements of 14 CFR Part 11.
<b>FOCA</b>	Federal Office of Civil Aviation
<b>FAA Accountable Manager</b>	A person designated by the certificated repair station who is responsible for and has authority over all repair station operations that are conducted under 14 CFR Part 145, including ensuring that the repair station's personnel follow the regulations and serving as the primary contact with the FAA.

<b>Geographic Authorization</b>	Authorization provided to a repair station located outside the United States to perform maintenance support under contract for a U.S. air carrier (or an operator of U.S.- registered aircraft under 14 CFR Part 129) at a location other than the repair station's main facility. A geographic authorization is issued by the FAA to respond to a U.S. air carrier's or Part 129 foreign operator's need for maintenance at a station where the frequency and scope of that maintenance does not warrant permanently staffing and equipping the station for its accomplishment.
<b>Limited Rating</b>	A rating issued to repair stations for the performance of maintenance on particular makes and models of airframes, powerplants, propellers, radios, instruments, accessories, and/or parts.
<b>Limited Ratings - Specialized Services</b>	Rating issued for a special maintenance function when the function is performed in accordance with a specification approved by the Administrator.
<b>Line Maintenance</b>	Any unscheduled maintenance resulting from unforeseen events, or scheduled checks where certain servicing and/or inspections do not require specialized training, equipment, or facilities.
<b>MAG</b>	The Maintenance Annex Guidance (MAG) defines the process that the FAA and EASA undertake in the inspection, findings of compliance certification, and monitoring of repair stations, as well as their joint cooperation in quality assurance and standardization activities in support of the EASA Agreement, Annex 2, Maintenance. The term Maintenance Agreement Guidance (MAG) defines the processes and activities applicable to a specific country under an MIP, and is not associated with the EASA Agreement.
<b>Maintenance</b>	The inspection, overhaul, repair, preservation, and replacement of parts, but excludes preventive maintenance.
<b>U.S./EU Aviation Safety Agreement, Annex 2, Maintenance</b>	Annex 2 covers the reciprocal acceptance of findings of compliance, approvals, documentation and technical assistance regarding approvals and the monitoring of repair stations/maintenance organizations.
<b>MIP</b>	Maintenance Implementation Procedures (MIP) are procedures for implementing the provisions of a BASA that apply to maintenance performed under 14 CFR Part 145, Section 145.53(b).
<b>MOE</b>	A maintenance organization exposition (MOE) pertains to procedural manuals used by maintenance organizations certificated by a foreign country. The MOE along with the FAA Supplement, sets forth the structure and procedures of the repair station to meet the requirements of 14 CFR Part 145 under a MIP.



**Preventive  
Maintenance**

As defined in 14 CFR part 1 and part 43 appendix A,  
subparagraph (c).

**QCM**

Quality Control Manual

**Repair Station located  
in the United States**

A FAA certificated repair station located in the United States.

**Repair Station located  
outside the United  
States**

A FAA certificated repair station located outside of the United States.

**RSM**

Repair Station Manual

1. Issued by the Federal Aviation Administration.
2. These Operations Specifications are approved by direction of the Administrator.



Digitally signed by Barton J Van Heuveln, Principal Avionics Inspector (CE01)  
[1] EFFECTIVE DATE: 10/9/2024, [2] AMENDMENT #: 3  
DATE: 2024.10.09 10:24:15 -05:00

3. I hereby accept and receive the Operations Specifications in this paragraph.



Mike Shojaat, FAA Accountable Manager, 145

10-16-2024

Date



**A003 . Ratings and Limitations**

**HQ Control: 04/03/2017**

**HQ Revision: 01a**

The certificate holder is authorized the following Ratings and/or Limitations:

**Class Ratings**

None authorized

**Limited Ratings**

<b><u>Rating</u></b>	<b><u>Manufacturer</u></b>	<b><u>Make/Model</u></b>	<b><u>Limitations</u></b>
Accessories	From the Capability List, as amended.	From the Capability List, as amended.	None
Radio	From the Capability List, as amended.	From the Capability List, as amended.	None
Instruments	From the Capability List, as amended.	From the Capability List, as amended.	None
Nondestructive Inspection, Testing, and Processing	From the Capability List, as amended.	From the Capability List, as amended.	None

**Limited Ratings - Specialized Services**

<b><u>Rating</u></b>	<b><u>Specifications</u></b>	<b><u>Limitations</u></b>
None Authorized		

1. Issued by the Federal Aviation Administration.
2. These Operations Specifications are approved by direction of the Administrator.



Digitally signed by Barton J Van Heuveln, Principal Avionics Inspector (CE01)  
[1] EFFECTIVE DATE: 10/9/2024, [2] AMENDMENT #: 8  
DATE: 2024.10.09 10:24:58 -05:00

3. I hereby accept and receive the Operations Specifications in this paragraph.

A handwritten signature in black ink, appearing to read "Mike H. Shojaat", written over a horizontal line.

Mike Shojaat, FAA Accountable Manager, 145

10-16-2024

Date

**A004 . Summary of Special Authorizations and Limitations**

**HQ Control: 09/23/1998**

**HQ Revision: 010**

**a. The certificate holder, in accordance with the reference paragraphs, is authorized to:**

	Reference Paragraphs
Perform safety-sensitive functions requiring a drug and alcohol testing program under 14 CFR part 120	A449

**b. The certificate holder is *not* authorized and shall not:**

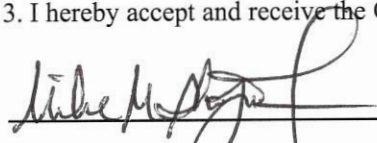
	Reference Paragraphs
Use Exemptions.	A005
Use an acceptable electronic recordkeeping system, electronic/digital signature, and/or electronic media.	A025
Perform maintenance with ratings for repair stations located outside the United States under a Bilateral Aviation Safety Agreement with Maintenance Provisions.	A060
Perform work, including continuous operations, at additional locations other than at its primary fixed location.	A101
Perform maintenance in accordance with foreign repair station geographic authorizations.	B050
Perform work, excluding continuous operations, at additional locations other than at its primary Fixed Location.	D100
Perform line maintenance for cert. holders conducting operations under Parts 121 and 135 and for foreign carriers/persons operating non-U.S.-registered aircraft in common carriage under Part 129, apart from D100 which authorizes that work away from station.	D107

1. Issued by the Federal Aviation Administration.
2. These Operations Specifications are approved by direction of the Administrator.



Digitally signed by Barton J Van Heuveln, Principal Avionics Inspector (CE01)  
[1] EFFECTIVE DATE: 10/9/2024, [2] AMENDMENT #: 3  
DATE: 2024.10.09 10:25:41 -05:00

3. I hereby accept and receive the Operations Specifications in this paragraph.

 10-16-2024  
Mike Shojaat, FAA Accountable Manager, 145      Date

**A007 . Designated Persons**

**HQ Control: 09/08/2021**

**HQ Revision: 03a**

- a. The personnel listed in the following table are designated to officially apply for and receive operations specifications for the certificate holder indicated below.

**Table 1 – Designated Persons to Apply for and Receive Authorizations**

Title	Name	Parts Authorized	Email Address
FAA Accountable Manager, 145	Shojaat, Mike	A	mms.shojaat@garinc.com
EASA Accountable Manager, 145	Shojaat, Mike	A	mms.shojaat@garinc.com
FAA Accountable Manager, 145 / UK CAA Accountable Manager	Shojatt, Mike	A	mms.shojaat@garinc.com
Director of Quality Assurance	Boddicker, Matt	A	mboddicker@garmros.com

- b. The following personnel listed in Table 2 are designated by the certificate holder to receive Information for Operators (InFO) messages for the certificate holder as indicated below. A receipt for the information by an operator or person is not required.

**Table 2 – Designated to Receive InFO Messages**

Name	Email Address	Telephone No.	Type of Information to Receive
Matt Boddicker	mboddicker@garmros.com	(515) 267-1697	ALL

1. Issued by the Federal Aviation Administration.  
2. These Operations Specifications are approved by direction of the Administrator.



Digitally signed by Barton J Van Heuveln, Principal Avionics Inspector (CE01)  
[1] EFFECTIVE DATE: 11/26/2024, [2] AMENDMENT #: 9  
DATE: 2024.11.26 11:48:22 -06:00

3. I hereby accept and receive the Operations Specifications in this paragraph.



Mike Shojaat, FAA Accountable Manager, 145

11-26-2024

Date

**A449 . Drug and Alcohol Testing Program**

**HQ Control: 08/30/2021**

**HQ Revision: 00b**

- a. The 14 CFR Part 145 repair station certificate holder has implemented a drug and alcohol testing program because the certificate holder performs safety-sensitive functions for a 14 CFR Part 121, 121/135, and/or 135 certificate holder, and/or for a 14 CFR Part 91 operator conducting operations under § 91.147.
- b. The certificate holder certifies that it will comply with the requirements of 14 CFR Part 120 and 49 CFR Part 40 for its drug and alcohol testing program.
- c. Drug and alcohol testing program records are maintained and available for inspection by the FAA's Drug Abatement Compliance and Enforcement Inspectors at the location listed in Table 1 below:

**Table 1**

Location & Telephone of Drug and Alcohol Testing Program Records	
Telephone Number:	A1 515-267-1697
Address:	7760 Cascade Avenue
Address:	N/A
City:	West Des Moines
State:	IA
Zip code:	50266

d. Limitations and Provisions.

(1) The FAA's Drug Abatement Division is responsible for oversight and enforcement of the DOT/FAA-mandated drug and alcohol testing program. Questions regarding the program requirements or regulations must be directed to the Drug Abatement Division at 202-267-8442 or [drugabatement@faa.gov](mailto:drugabatement@faa.gov).

(2) The certificate holder is responsible for updating this operations specification when any of the following changes occur:

(a) Phone number and address where the drug and alcohol testing program records are kept.

(b) If the certificate holder's number of safety-sensitive employees goes to 50 and above, or falls below 50 safety-sensitive employees.

(3) The certificate holder with 50 or more employees performing a safety-sensitive function on January 1 of the calendar year must submit an annual report to the Drug Abatement Division of the FAA.

(4) The certificate holder with fewer than 50 employees performing a safety-sensitive function



on January 1 of any calendar year must submit an annual report upon request of the Administrator.

e. The certificate holder has fewer than 50 safety-sensitive employees.

1. Issued by the Federal Aviation Administration.
2. These Operations Specifications are approved by direction of the Administrator.



Digitally signed by Barton J Van Heuveln, Principal Avionics Inspector (CE01)  
[1] EFFECTIVE DATE: 10/9/2024, [2] AMENDMENT #: 4  
DATE: 2024.10.09 10:27:00 -05:00

3. I hereby accept and receive the Operations Specifications in this paragraph.

A handwritten signature in black ink, appearing to read "Mike M. Shojaat".  
\_\_\_\_\_  
Mike Shojaat, FAA Accountable Manager, 145      10-16-2024      Date